

Clinic Supervisor Early Intervention

Program: Pediatric Therapy EI

Hourly/Salary: \$38.50 Hourly

Reports To: Vice President Of Pediatrics

Effective Day: 3/20/2026

ABOUT STRIVE

Strive Northwest is a nonprofit that has been serving some of Clark County's most vulnerable populations since 1963. Our programs serve children and adults with disabilities, low-income children, adults, families, and the general public.

CORE VALUES

We're all in

We show up, work hard, and take personal responsibility in everything we do. We have the courage to say and do the difficult things. All while staying true to our word and kind to ourselves.

We go beyond

We're passionate about pushing boundaries and respectfully challenging assumptions. We're flexible and willing to take risks. Together we'll do more than anyone though possible.

We build community

We embrace our differences and welcome one and all in a safe, trusting place. We're inclusive in our relationships. We build connections that make our community stronger.

MISSION

We deliver innovative programs that give opportunities for children and adults in our community to become more self-reliant through therapeutic, educational, and employment services.

LEADERSHIP PHILOSOPHY

Leaders at Strive Northwest inspire enthusiasm and accountability that drive our mission. Leaders build engagement and communicate honestly and openly. By rallying everyone around our shared vision, Leaders model and expect the best from individuals and teams.

AAP/EEO STATEMENT

Strive Northwest provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.



Clinic Supervisor Early Intervention

SUMMARY

The Clinic Supervisor oversees clinical services within the Early Intervention program, ensuring high-quality, evidence-based services and compliance with all program standards. This role supports Early Intervention Program staff through direct supervision to EI Specialists and Therapy staff, conducts case reviews, and supports staff development.

SUPERVISORY RESPONSIBILITY

There will be supervisory responsibility with this position.

COMPETENCIES

- Knowledge of EI programs and work in Early Interventions/ESIT programs
- Strong knowledge of Washington Early Intervention regulation and family-centered practices
- Professionalism and demonstrated knowledge of ethical conduct
- Excellent communication and leadership skill
- Client and Family Centered
- Strong problem solving and analysis

ESSENTIAL FUNCTIONS

- Supervise and support EI clinical staff, including coaching, performance management and professional development
- Ensure compliance with state and federal EI regulation, program policies, and documentation standards
- Compile data using the state data management system to submit required ESIT data reports
- Conduct regular case reviews, chart audits, and quality assurance activities
- Support service planning, treatment recommendations, and family-centered coaching
- Collaborate with program leadership to develop clinical procedures, training and best practices
- Participate in program evaluation, reporting and continuous quality improvements
- First point of contact in building Monday thru Thursday, providing leadership presence and coordinating security and crisis support as needed
- Provide clinical guidance as needed to assure high level of client and family satisfaction
- Maintain collaborative relationship with local school districts to ensure smooth transitions for our clients
- Represent Strive Northwest at ESIT meetings when appropriate and attend organizational meetings and trainings as requested

WORK ENVIRONMENT

Indoor clinic setting with ambient room temperature; lighting; moderate noise typical of children's activities and communication; equipment traditional of an office or therapy clinic setting.

- Natural environment settings such as family homes, child care or public spaces where therapy may be delivered, including occasional outdoor settings such as parks or backyards.
- Moderate exposure to body fluids while working in the home or clinic environment

POSITION TYPE & EXPECTED HOURS

Non-exempt. Full Time – 40 hours a week, Monday-Thursday on-site at Strive Northwest office building in Vancouver, WA, Friday working remotely is available

TRAVEL

Weekly use of personal vehicle for services delivered throughout Clark County, Washington

PHYSICAL DEMANDS

- Sitting or standing for extended periods
- Clear speech and hearing (with or without assistive devices)
- Visual focus and concentration for long periods
- Light walking and moving between locations
- Lift/move up to 20 pounds

OTHER DUTIES

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for their job. Duties, responsibilities, and activities may change at any time with or without notice.

REQUIRED EDUCATION, CERTIFICATION(S), & EXPERIENCE

- Master's degree in Early Childhood Special Education, Social Work or related field preferred
- Minimum 3-5 years of EI experience
- Supervisory experience required
- Proficient in Microsoft office skills
- Familiarity with EMR (electronic medical records) preferred
- Ability to multi-task, prioritize, problem solve and meet expected deadlines with attention to details
- Education and/or experience in early childhood development
- Current first aid and CPR, including infants and young children
- Current driver's license with proof of current auto insurance in state of residency
- Vehicle in excellent running condition with all safety restraints in working order
- Must pass a criminal history background check

SIGNATURES:

Manager _____

Date _____

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee _____

Date _____